# Payment Method for Application Fees with Credit Card

Payment is possible 24 hours a day using a credit card.

Apply From The Web

Access the URL below and enter the required items following the instructions on the screen after selecting the school from the list.

https://www3.univ-jp.com/kyoto-u/en/sci/

Checking Application Content

The **reception number** (not the examination number) and **number required for payment** will be displayed so please make a memo or print the screen. The e-mail address and password entered in the personal information input screen will be used when displaying the proof of payment.

Payment

Please make the payment using the methods below.

If you are outside of Japan, you can only pay by credit card.

**Credit Card** 



### Personal identification

During the application procedure, you will be required to enter credit card details for personal identification purposes. Please have your card ready before applying.

## Number of payments

Payments are only accepted in full.

# Other precautions

Please ensure that you have sufficient funds available on your credit card before applying.

Proof of Payment Seal for Application Documents

Print the proof of payment from the payment or application content confirmation screen, then cut out the required section and attach it to the designated position on the "Form for Affixing Money Transfer Certificate for Examination Fees". Post it in the same way as the required documents.



(1) Cut out the required section.



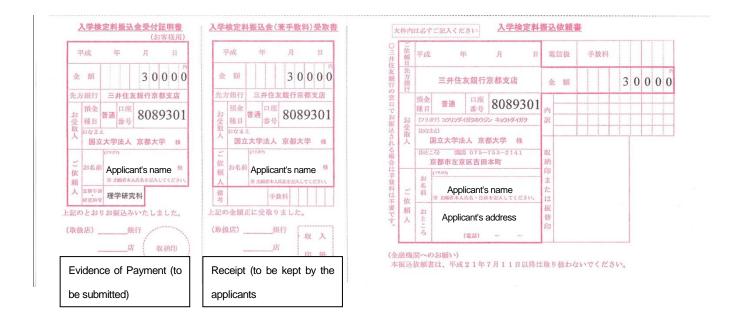
(2) Attach it to the designated position on the applicant document.

A service fee is charged separately. Check with the website for details.

# **Payment by Bank Transfer**

## Payment from inside Japan

- Please contact us to get the designated form for the payment, "Evidence of Payment for Application Fees" (see the picture below).
  - > Fill in the form. Take the form (without separating any of its portions) to a bank (post office or Japan Post Bank does not provide this service), and make your payment.
  - Payment via ATM or the Internet is not acceptable.
  - > No transfer fee is charged if payment is made at the head office or a branch office of Sumitomo Mitsui Banking Corporation. If payment is made at any other bank, the cost of transfer shall be paid by the applicant.
- After making payment, be sure that the bank's receipt seal is stamped on the "Evidence of Payment" and the "Receipt" returned from the bank. Paste the Evidence of Payment (left portion) on the form4.
- Receipt (with revenue stamp attached; right portion) should be kept by the applicant.



#### Payment from outside of Japan

- Payment should include the application fee (30,000 yen) via foreign remittance in yen to the account below.
  - You may be required to pay an additional fee charged by your local bank for arrangements of international money transfer.
  - > Consult with your bank to ensure that the transferred amount is no less than 30,000 yen.
- The remitter's name on the form must be the same as on his/her passport. Also, add "CICASP" after your name. Ex) Smith Paul Michael CICASP
- If the remitter is not the applicant, the applicant's name needs to be noted on the "Message to Payee" in the form.
- Enclose a copy of receipt or other certification with your application documents as proof of transaction.

# Important points to remember

• Remittance method: Telegraphic transfer

• Payment method: Advise and pay

• Foreign exchange fees: Remittee's expense

• Total amount to be transferred: 30,000 yen

• Purpose of remittance: Application Fee

## **Account Information**

Bank Name: Sumitomo Mitsui Banking Corporation

Branch: Kyoto Branch

Bank Address: 8 Naginataboko-Cho Karasumahigashiiru Shijo-dori Shimogyo-ku, Kyoto City, 600-8008 Japan

SWIFT Code: SMBCJPJT

Name on the account: National University Corporation, Kyoto University

Account No.: 496-8089301

University Address: Yoshida-Honmachi, Sakyo-ku, Kyoto City 606-8501 Japan